

**UNITED STATES TRUSTEE PROGRAM**  
**UNITED STATES DEPARTMENT OF JUSTICE**

20 Massachusetts Avenue, N.W., Room 8206

Washington, D.C. 20530

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The U.S. Trustee Program seeks to promote the efficiency and protect the integrity of the Federal bankruptcy system. To further the public interest in the just, speedy and economical resolution of cases filed under the Bankruptcy Code, the Program monitors the conduct of bankruptcy parties and private estate trustees, oversees related administrative functions, and acts to ensure compliance with applicable laws and procedures. It also identifies and helps investigate bankruptcy fraud and abuse in coordination with the United States Attorneys, the Federal Bureau of Investigation, and other law enforcement agencies.

**Projected No. of Volunteers:** 15 - 20

**Internship Location(s):** Field offices nationwide, (see Section III of this booklet) and the Executive Office for United States Trustees in Washington, D.C.

**Application Materials:** Resume, transcript (official or unofficial)

**Qualifications:** First-year (second semester) and second-year law students. Superior research and writing skills, an eye for detail, a desire to work as part of a small team of professionals, and a commitment to fairness and integrity in the administration of the bankruptcy laws are essential; a background in business, political science, economics, or accounting is helpful but not required.

**Application Deadline:** Internships are filled as applications are received

**Minimum Weeks Required:** 8 weeks

**Salary:** Volunteer (without compensation)

**Assignments:** Field Office: Assist field office attorneys in: preparing for bankruptcy court appearances, developing bankruptcy fraud referrals, screening cases for debtor abuse of the Bankruptcy Code and filing motions to dismiss cases, reviewing documents in Chapter 11 cases and filing motions and objections in such cases, and monitoring Section 341 meetings between debtors and creditors.

Washington, D.C.: Assist Executive Office attorneys in preparing appeals, reviewing pending legislation, responding to Congressional inquiries, and other duties relating to policy and administration.

**Web Site:** [www.usdoj.gov/ust](http://www.usdoj.gov/ust)